



CATTERALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD AT CATTERALL VILLAGE HALL

5th October 2021, at 7.00pm

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman
S. Kirkman
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Two members of Catterall in Bloom*

3416. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs. J. Bostock, Cllr. K. O'Hanlon and Cllr. Mrs. J. Mackenzie.

3417. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

As members of Catterall Village Hall committee Cllr. J. Finch and Cllr. S. Kirkman declared a non-pecuniary interest.

3418. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 7th September 2021, having been circulated, were amended to read item 3410 planting on Queen Elizabeth II Playing Field by the Catterall in Bloom Team will be agreed with the Parish Council before work commences.

3419. PUBLIC PARTICIPATION

Resolved: Meeting suspended to allow members of the public to speak

Catterall in Bloom

Mrs. Parker spoke to the Parish Council updating them on recent events.

1. Compost bins – to tidy up the compost corner by the entrance by building two small wooden compost bins using donated wooden pallets. They would be 4' wide and 3' tall to sit side by side behind the stone gabions. The contents will be comprised of recycled potting compost and green waste from the flower beds, so nothing which can cause an offensive smell. They are not permanent fixtures and can be dismantled if required. Our aim is to reduce buying compost by increasing the production of our own.

2. Planting plans - Of the 83 perennials and shrubs in the Planting Scheme list it appears only 30 which have survived. A soil survey suggests which plants will thrive in each area of the park. We will follow the existing scheme but will suggest alternatives where sensible to be planted next February/March after much needed winter rainfall.

3. Watering system - The Bloom team is happy to adopt all the flower beds, by planting, weeding and maintaining them, supporting Paul and helping the Parish Council enhance the wonderful new park. The Parish Council has agreed to buying a water bowser, the new plants will need to be watered until they have established and during drought conditions.

Catterall in Bloom work is behind due to the weather, the planters are to be emptied and removed. The cart on the service road is to be restored over winter. The in-Bloom Team has recently taken over Catterall Gardening Club.

Resolved: Standing Orders resumed.

3420. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

There are two vacancies and Councillors asked to co-opt as soon as practicable.

Resolved: Councillors are asked to co-opt as soon as practicable

3421. CLERK'S REPORT

To review actions on the report and progress. Playdale wet pour under warranty,

3422. ENTRANCE TO QUEEN ELIZABETH II PLAYING FIELD

Councillors met last month to view the entrance as conflict of users was highlighted in Catterall Village Hall's risk assessment for the site. The barriered entrance and the area to the Memorial Gate is owned by Catterall Parish Council. Report of site meeting was reviewed by the Council.

Resolved: To define costings at the appropriate time once grants are secured.

3423. DIARISING POLICY REVIEW

Resolved: Review accepted; policy reviews will be spread over the year.

3424. POLICY REVIEWS

To review Donations Policy, Equal Opportunity Policy and Covid Banner for web site.

Resolved; Councillors reviewed these policies and updated a grammatical issue.

3425. CHRISTMAS TREE ARRANGEMENTS

Councillors reviewed the two possible arrangements for the Christmas Tree switch-on.

Resolved: Both arrangements were reviewed with the choice of the appropriate one nearer the time.

3426. CCTV

The camera at the junction of Cock Robin Lane and Garstang Road is irreparable, due to age, it is over 15 years old, and the technology is out of date. Quote for replacement camera system included in October information. Councillors considered the quote.

Resolved: Consider costs against inspections costs.

3427. WYRE COUNCIL CONSULTATION UPDATE ON DOG FOULING

Resolved; The Parish Council considers there has been no improvements over the past year and dog wardens should visit rural areas randomly and more frequently. Request signage for streets about dog fouling.

3428. PARISH AND TOWN COUNCILS SURVEY 2021

Resolved: Councillors views noted; the clerk will complete the survey.

3429. PLANNING APPLICATIONS

Planning Applications to consider and comment:

21/01078/FUL

Proposal: Change of use of redundant agricultural building to B2 light industrial use in association with existing vehicle restoration and paint stripping business, with external alterations including insertion of doors

Location: Ripon Hall Farm Catterall Lane Catterall

Resolved: The Parish Council objects to this planning application and seeks neighbourhood notification. Proposal not appropriate in an agricultural setting, fumes, noise, water contamination, proximity to Franklaw water treatment plant.

Updated to read:

21/01078/FUL

Proposal: Change of use of redundant agricultural building to B2 light industrial use in association with existing vehicle restoration and paint stripping business, with external alterations including insertion of doors, and change of use of the yard area to the front of the units to be used as ancillary storage for the occupying business

Location: Ripon Hall Farm Catterall Lane Catterall

21/01095/FUL

Proposal: Erection of replacement industrial building (following demolition of existing industrial building) (variation of conditions 2 (Plans) and 3 (Materials) on planning application 21/00127/FUL)

Location: Catterall Lodge Garstang Bypass Road Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

3430. REPORTS FOR INFORMATION ONLY**Report of the representative on Lancashire Association of Local Councils**

Cllr. D. Sharples reported the Police and Crime Commissioner has confirmed his attendance at the 27th October meeting. Agenda to be sent shortly.

Report of the representative on Catterall Village Hall

The Village Hall is making good progress, bookings have increased, a new sign matching the Parish Council's will be erected after the outside woodwork is completed.

3431. FINANCE**Tanks Direct - Proforma Invoice**

For the Parish Council to purchase the water bowser from Tanks Direct a proforma invoice needs setting up.

Resolved: The Parish Council agrees to the proforma to set up the account, with the bowser ordered in March 2022.

Accounts:

The following payments have been received.

1. Pilling Parish Council	£ 21.53	Broadband and Phone
2. Lancashire County Council	£500.00	PROW local delivery Scheme
3. Lancashire County Council	£198.00	Amenity Grass Cutting

Resolved: Councillors resolved to pay the following invoices received:

Number	Payee	Amount	Details
2620	Olive Branch Landscapes	£632.02	Grounds Maintenance
2621	Void	£ 42.00	CCTV fault
2622	Void		
2623	Void		
2624	Void		
2625	Streetscape	£ 20.40	Equipment label
2626	Void		
2627	Society of Local Council Clerks	£ 36.00	Training
2628	Playdale Playgrounds	£ 6.72	Repairs to play equipment
2629	Mrs. A. Parker	£ 48.93	Catterall in Bloom
2630	Staff Costs		
2631	P and T Training	£ 25.00	Training
2632	Catterall Village Hall	£ 14.12	Commercial litter bin
	Total	£825.19	

Transfers/Direct Debits/Standing Orders

1. Parish Lengthsman reimbursements	£ 28.80	
2. Clerk's reimbursements	£173.28	incls. Toners
3. Clerk's reimbursements	£110.50	Waste Regulations
4. Clerk's reimbursements	£143.88	Zoom annual licence
5. Staff costs	£2,662.85	
6. BT	£ 52.00	
7. Easy websites	£ 27.60	

Bank Reconciliation and Budget Monitoring

Resolved: Councillors accepted the Bank Reconciliation and Budget Monitoring to 15th September 2021. Reported: Insurance/subs/audit paid for this year.

Bank Transfer

Permission given to transfer £20,000 to current account.

3432. DISCUSSIONS ON LEGAL CORRESPONDENCE

Exclusion of the press and public Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss a legal issue pertaining to land.

Resolved: To write in answer to asked questions to the best of the Parish Council's knowledge.

There being no further business the Chairman closed
Catterall Parish Council meeting at 8.40pm.

Date

Chairman